

# CITY of CAPE GIRARDEAU

## FEE SCHEDULE

July 1, 2023

*Fees are non-refundable, unless an application is canceled by the City or the applicant. Upon receipt of written notification of cancelling an application, the applicant will receive a refund of any amount paid which exceeds the cost incurred by the City in processing and reviewing the application to date.*

### **APPLICATION FEES**

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#### **ADMINISTRATIVE RELIEF (25-13)**

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\$78.00 application fee per section

#### **CBD DESIGN STANDARDS APPROVAL**

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*No fee*

#### **CERTIFICATE OF APPROPRIATENESS**

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*No fee*

#### **EXCEPTION**

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\$78.00 application fee per section

#### **LOCAL HISTORIC DISTRICT DESIGNATION**

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\$132.00 application fee

#### **LOCAL HISTORIC LANDMARK DESIGNATION**

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\$132.00 application fee

#### **REZONING / SPECIAL USE PERMIT (30-104)**

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\$141.00 application fee + \$84.00 if rezoning to Planned Development (PD) + Recording fee if Special Use Permit

#### **VARIANCE – Board of Adjustment (30-30)**

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\$78.00 application fee per section + recording fee if Special Use Permit

#### **BOARD OF APPEALS**

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\$157.00 application fee

#### **ANNEXATION**

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Applicant responsible for recording fee

#### **LICENSE AND INDEMNITY**

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\$52.00 application fee + recording fee

#### **VACATION OF RIGHT-OF-WAY OR EASEMENT (25-308)**

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\$157.00 application fee + recording fee

#### **ENVELOPES**

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\$2.70 per adjacent property owner if not included with Application. This applies to Administrative Relief, Exception, Rezoning, Special Use Permit and Variance.

#### **SPECIAL EVENT PERMIT**

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\$100.00 application fee

# CITY of CAPE GIRARDEAU

## INSPECTION FEES (25-356)

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### INFRASTRUCTURE IMPROVEMENTS / RELOCATIONS / MODIFICATIONS (STREETS, WATER, SANITARY SEWER, AND PUBLIC STORM WATER)

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*Actual inspection costs*

## LICENSE FEES

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### RESIDENTIAL RENTAL LICENSE (15-379)

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One (1) - five (5) units	= \$ 50.00 (renewable annually)
Six (6) or more units	= \$100.00 (renewable annually)
Re-inspection fee	= \$ 65.00
Missed inspection fee	= \$ 65.00

#### License Renewal Late Fees

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After: 30 days = 5%, 60 days = 10%, 90 days = 15%, 120 days = 20%, 150 days and after = 25%

### TRADE LICENSES (15-491)

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Building trade licenses = \$47.00 (renewable annually)

#### License Renewal Late Fees

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After: May 1<sup>st</sup> = 5%, June 1<sup>st</sup> = 10%, July 1<sup>st</sup> = 15%, August 1<sup>st</sup> = 20%, September 1<sup>st</sup> and after = 25%

### BUSINESS LICENSES

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*Tax Schedule for Business license gross sales. (15-73 and 15-76)*

- (1) Gross sales less than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to less than \$10,000.00 during the year for which the license was issued, the sum of \$10.00.
- (2) Gross sales more than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to more than \$10,000.00 during the year for which the license was issued, the sum of \$10.00 for the first \$10,000.00 and \$1.00 for each \$1,000.00 or fractional part thereof in excess of \$10,000.00.
- (3) Licensee to receive \$10.00 credit. The licensee shall receive as a credit on the license tax the \$10.00 delivered to the city clerk at the time the license was issued

*Pawnbrokers. (15-172 and 15-173)*

- (1) *License Tax.* \$40.00
- (2) *Bond required.* Before any license to conduct the business of pawnbroker is issued, broker must enter into a bond to the city, with two or more sureties, \$500.00.

*Taxicab license. (15-232) \$40.00.*

*Convalescent, nursing or boarding home, license display fee. (15-295) \$40.00.*

# CITY of CAPE GIRARDEAU

*Vending machine operation of cigarettes registration. (15-319 and 15-320)*

- (1) *Registration Fee.* \$1.00 for each place of business
- (2) *Occupation License Tax.* \$1.50 per every 1,000 cigarettes sold

*Security guard license. (15-424)* \$40.00

*Adult entertainment license. (15-515)*

- Adult entertainment business license \$40.00
- Managers license \$40.00
- Entertainers licenses \$40.00
- Servers license \$40.00

*Downtown Mobile Vendor*

- 15 days or less = \$100/month
- 16 days or more = \$150/month

## **License Renewal Late Fees**

After: February 1st = 5%, March 1st = 10%, April 1st = 15%, May 1st = 20%, June 1st and after = 25%

## **LIQUOR LICENSES**

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Fees for Liquor License are required for each place of business and license shall be paid annually

*Caterers, temporary. (5-12 and 5-54k) .* \$10.00 per day

*Special caterer's license. (5-12 & 5-54l)*

- 50 day maximum, \$500.00
- Unlimited per year, \$1,000

*Manufactures of malt liquors. (5-54b),* \$350.00

*Distillers, manufacturers of intoxicating liquors. (5-54c)*

1. Manufacturers or microbreweries of beer containing alcohol in excess of five percent by weight, \$500.00
2. Wine or brandy manufacturers, not in excess of 18 percent of alcohol by weight for wine, or not in excess of 34 percent for brandy, \$300.00

*Wholesalers and distributors of malt liquor. (5-54d),* \$150.00

*Wholesalers and distributors of liquor; Delivery. (5-54e)*

1. Distributors or wholesalers of intoxicating liquor not in excess of 22 percent of alcohol by weight, \$300.00
2. Distributors or wholesalers of intoxicating liquors of all kinds, \$750.00
3. Delivery of intoxicating liquor of all kinds and not included any other license, \$50.00

*Retailers of liquor by the drink not more than 5 percent and light wines. (5-54f),* \$52.50.

*Retailers of liquor over 5 percent. (5-54g),* \$450.00

# CITY of CAPE GIRARDEAU

Retailers of package liquor. (5-54h), \$150.00

Sunday sales. (5-54i), \$300.00

Wine tasting. (5-54j), \$37.50

Temporary liquor license. (5-60) \$10 per day

Consumption liquor license. (5-62) \$300.

## PERMIT FEES

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### BUILDING PERMITS (7-6)

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#### Demolition

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\$78.00 (flat fee)

#### New Construction and Additions

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0 - 1,000 sq ft	=	\$ .130 per sq ft ( <b>\$84.00 minimum</b> )
1,000 sq ft – 2,500 sq ft	=	\$131.00 + \$.130 per sq ft for area over 1,000 sq ft
2,501 sq ft – 10,000 sq ft	=	\$262.50 + \$.130 per sq ft for area over 2,500 sq ft
Over 10,000 sq ft	=	\$485.50 + \$.130 per sq ft for area over 10,000 sq ft

#### Re-Inspection Fees (7-38(8))

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\$31.00 per inspection after the first two (2) inspections

#### Remodeling

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\$0 - \$3,000	=	\$ 80.00
\$3,001 - \$10,000	=	\$130.00 + \$3.50 each additional \$1,000 (next \$7,000)
\$10,001 - \$50,000	=	\$155.00 + \$2.50 each additional \$1,000 (next \$40,000)
\$50,001 - \$100,000	=	\$210.00 + \$1.50 each additional \$1,000 (next \$50,000)
Over \$100,000	=	\$255.00 + \$1.00 each additional \$1,000 (over \$100,000)

#### Signs and Billboards (25-136)

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Sign	=	\$ 68.00
Billboard	=	\$ 52.00

#### Miscellaneous

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Commercial driveway	=	\$ 78.00
Residential driveway	=	\$ 68.00
Driveway with culvert	=	\$105.00
Fence (25-159)	=	\$ 78.00
Mobile home park LICENSE (27-24)	=	\$ 40.00 (to operate)
Mobile home park PERMIT (27-23)	=	\$ 42.00 (to construct, alter, extend any mobile home park)
Mobile home re-inspection	=	\$ 31.00
Retaining wall (25-196)	=	\$105.00
Sidewalk	=	\$ 68.00

# CITY of CAPE GIRARDEAU

## ELECTRICAL PERMITS

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\$ 4.00 per circuit  
\$31.00 per service  
**\$36.00 minimum** permit charge

## ROW/EXCAVATION (24-109)

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Excavation with no pavement cut: \$57.00  
Excavation with pavement cut: \$105.00

## WIRELESS COMMUNICATIONS FACILITIES (24-192)

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\$105.00 per small wireless facility  
\$525.00 per installation, modification, or replacement of a utility pole  
\$157.00 per collocation of a small wireless facility to a city utility pole

## FLOODPLAIN DEVELOPMENT (12-44)

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Development in the floodplain: \$52.00  
Development in the floodway: \$52.00

## MECHANICAL PERMITS (7-127(6))

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\$26.00 per appliance  
\$11.00 for gas piping  
\$21.00 to move meter  
**\$42.00 minimum** permit charge

## PLUMBING PERMITS

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**\$42.00 minimum** permit charge + \$2.00 per fixture  
\$31.00 cut wye into sewer main  
\$21.00 backflow preventer

## SANITARY SEWER PERMITS (25-281)

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### Private Sewage Disposal System

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Single family: \$31.00  
Multifamily, commercial, and industrial: \$52.00

### Sewer Connection for Parcel Outside the Boundaries of a Sewer District (25-279)

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\$250.00 per building served

### Sewer Main Connection (25-279(h)(5))

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\$500.00 (*flat fee*)

### Sewer Service if Producing Industrial Wastes

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Residential or commercial building sewer permit: \$31.00  
Industrial building sewer permit: \$36.00

### Sewer Tap Fees (25-281(4)(e))

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¾" water tap	=	\$2,500.00
1"	=	\$3,000.00
1 ½"	=	\$3,500.00

# CITY of CAPE GIRARDEAU

2"	=	\$4,000.00
3"	=	\$9,010.00
4" & larger	=	\$9,010 + \$0.373 per est. gallon/day of volume for new connector

## **WATER PERMITS (25-282 & 29-247)**

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Prices below assume no additional construction costs including pavement repair. If additional costs are incurred, adjustments to reflect actual cost will be made after completion of work. Cost estimates may be provided upon request.

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## **Fire Hydrant Meter (29-253)**

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Deposit (Equipment + consumption)	=	\$1,200.00 1" meter	
		\$1,800.00 3" meter	
User Fee (nonrefundable)	=	\$45 per month	

## **Water Service Installation Fees**

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5/8" service line	=	\$1,600.00		
3/4" service line	=	\$1,700.00	3/4" service line w/PRV	= \$1,800.00
1"	=	\$1,800.00	1" w/PRV	= \$1,950.00
1 1/2"	=	\$3,000.00		
2"	=	\$4,000.00	2" w/PRV	= \$4,500.00
OVER 2" Deposit	=	\$4,000.00		
OVER 2" w/ PRV	=	\$4,500.00		
Deposit				
Non-metered	=	\$1,800.00		
Fire Service Line (any size)	=	\$1,800.00		

*DEPOSIT – adjustments to reflect actual cost will be made after completion of work*

## **Water Service Disconnect/Reconnect Fees (29-214)**

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Disconnect Fee	=	\$19.75
Reconnect Fee	=	\$19.75
Reconnect after 5:00 pm	=	\$39.50

## **PLAN REVIEW FEES (25-354 & 25-355)**

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Plan Review Deposit due at time building plans are submitted for review:

\$84 = electronic plan review submittal

\$105 = paper plan review submittal

## **COMMERCIAL BUILDING**

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New construction & additions: \$84.00 + \$0.05 per sq ft

Remodels: \$ 84.00 + 0.2% of the cost of construction

## **RESIDENTIAL BUILDING**

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New construction & additions: \$84.00 + \$0.05 per sq ft

# CITY *of* CAPE GIRARDEAU

## **SUBDIVISION PLAT (25-318 & 25-321)**

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\$21.00 per lot (**\$210.00 minimum**) + recording fee

## **Recording Fees\* (includes applicable County credit card fee)**

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18" x 24" = \$46.00

24" x 36" = \$71.00

8.5" x 11" = \$25.00 for first page, \$3.00 for each additional page

\* Recording fees are set by the Cape Girardeau County Recorder of Deeds Office and are subject to change.

## **STORMWATER MANAGEMENT (23-6(15) and 23-7)**

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Grading/fill permit: \$105.00

Stormwater permit: \$210.00

## **FALSE ALARM FEES (15-676)**

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Alarm System Permit Fee, \$25.00

Annual Renewal Fee, \$25.00

Late Fee after 30 days, \$25.00

First Alarm, No charge

Second Alarm, \$50.00

Third Alarm, \$75.00

Fourth Alarm, \$100.00

Fifth Alarm, \$150.00

Sixth Alarm, \$200.00

Seventh Alarm, \$250.00

Eighth Alarm, \$300.00

Each Additional Alarm, \$300.00

Each Alarm without a valid registration, \$100.00 in addition to above alarm fee

Appeal Hearing, \$25.00 plus assessed fee

Reinstatement of Response Fee, \$50.00

Application for trial de novo, \$30.00

## **NUISANCE ABATEMENT FEES (13-28(h))**

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*Nuisance Abatement.* \$150.00 administrative cost plus actual cost of the abatement.

## **CEMETERY FEES**

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*Grave Space Cost.* (9-32), \$400.00

Title Transfer \$75.00

*Mausoleum permit.* (9-33), \$150.00

*Opening graves.* (9-36(a))

Process Fee \$100.00

1. Adult grave opening permit \$600.00

# CITY *of* CAPE GIRARDEAU

2. Infant grave opening \$225.00
3. Cremation grave opening \$200.00

*Saturday, Sunday, and City recognized holidays, Opening graves. (9-36(b))*  
*Process Fee \$150.00*

1. Adult opening permit \$900.00
2. Infant grave opening \$325.00
3. Cremation grave opening \$400.00

*Impedements (9-38(d)).* Removal of any concrete walls or grave dividers that impede the opening of a gravesite, \$25.00 per hour plus cost of materials and supplies.

## TRANSACTION FEES

Transaction Fees	Credit/debit card	3.75% of amount; \$1.95 min
	IVR (phone) credit/debit card	3.75% of amount; \$1.95 min; + \$ .50
	E-checks	\$1.95
	IVR E-checks	\$2.45
<b>Return Payment Fee</b>	includes auto-pay, ACH, DC/CC, check, e-check	\$25

## PRINT FEES

Size	Color	Black/White
8.5" x 11"	\$ 1.30	\$ .10
8.5" x 14"	\$ 1.95	\$ .10
11" x 17"	\$ 2.60	\$ .33
2' x 3'	\$15.60	\$3.90
3' x 4'	\$26.00	\$6.50

## SOLID WASTE FEES

*Residential Solid Waste Collection Fee (22-38)* = \$25.66 per month per dwelling + fuel surcharge, if applicable.

Additional 64-gallon solid waste container, \$25.66 per month.

One-time larger container - \$25

*Residential Solid Waste Fuel Surcharge (22-30)* - The monthly solid waste collection fee for residential customers shall be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge will be increased by 25 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.



# CITY *of* CAPE GIRARDEAU

## *Waste Hauler Disposal Fees (22-30)*

Disposing less than 20 tons of solid waste per week at the City's Transfer Station = \$74.60/ton + fuel surcharge, if applicable.

Disposing 20 tons or more of solid waste per week at the City's Transfer Station = \$67.64/ton + fuel surcharge, if applicable.

Unsecured load fee = \$25.00

**Waste Hauler Fuel Surcharge** - The charge per ton of solid waste will be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge per ton will be increased by 100 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent. Average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

## *Special Pick-up and Specialty Charges*

### **Transfer Station**

- Limbs and Brush = \$74.60/ton
- White Goods (Appliances) = \$9.00 ea.
- Minimum Charge = \$6.00
- Christmas Tree Disposal = \$6.00 per tree
- Riverboat Trip Fee = \$19.00
- Riverboat Trash Pickup = \$1.45/minute
- Bags and Boxes:
  - 1-5 Minute Pickup = \$6.00
  - 6-10 Minute Pickup = \$12.00

### **Residential**

- Bags & Boxes:
  - 1-5 minute pickup = \$6.00
  - 6-10 minute pickup = \$12.00
- Appliances = \$12.00
- Furniture and Large Items = \$12.00
- Special Pickups over 10 minutes = \$1.45/minute additional charge
- Limbs:
  - 1-5 bundles - \$6.00
  - 6+ bundles - \$12.00
- City Compost Bags (5 Count) = \$7.45
- Non-City Compost Bags (1-10 Count) = \$12.00

# CITY *of* CAPE GIRARDEAU

## WWTP FEES (29-35)

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Waste Hauler Permit Fee = \$60 annually

Sludge Disposal Fee = \$0.33 per gallon

- After Hours Fee = \$100 for dumping outside of 7:30 am to 4:00 pm, Monday through Friday, in addition to \$0.33 per gallon

## AIRPORT FEES

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Commercial and/or Non-Commercial Improved (Access to Utilities) Land Lease

\$0.16/SF Automatic Reversion Clause

\$0.18/SF 75% FMV Purchase Option

Community Hangar Lease – (Commander/Rickard)

Single - \$175.00

Small Twin - \$335.00

Cab Class Twin - \$385.00

Jet/Turbo - \$650.00

T-Hangar Lease

Units 1-10 - \$165.00

Units 11-20 - \$205.00

Units 21-46 - \$220.00